

Session #FS3

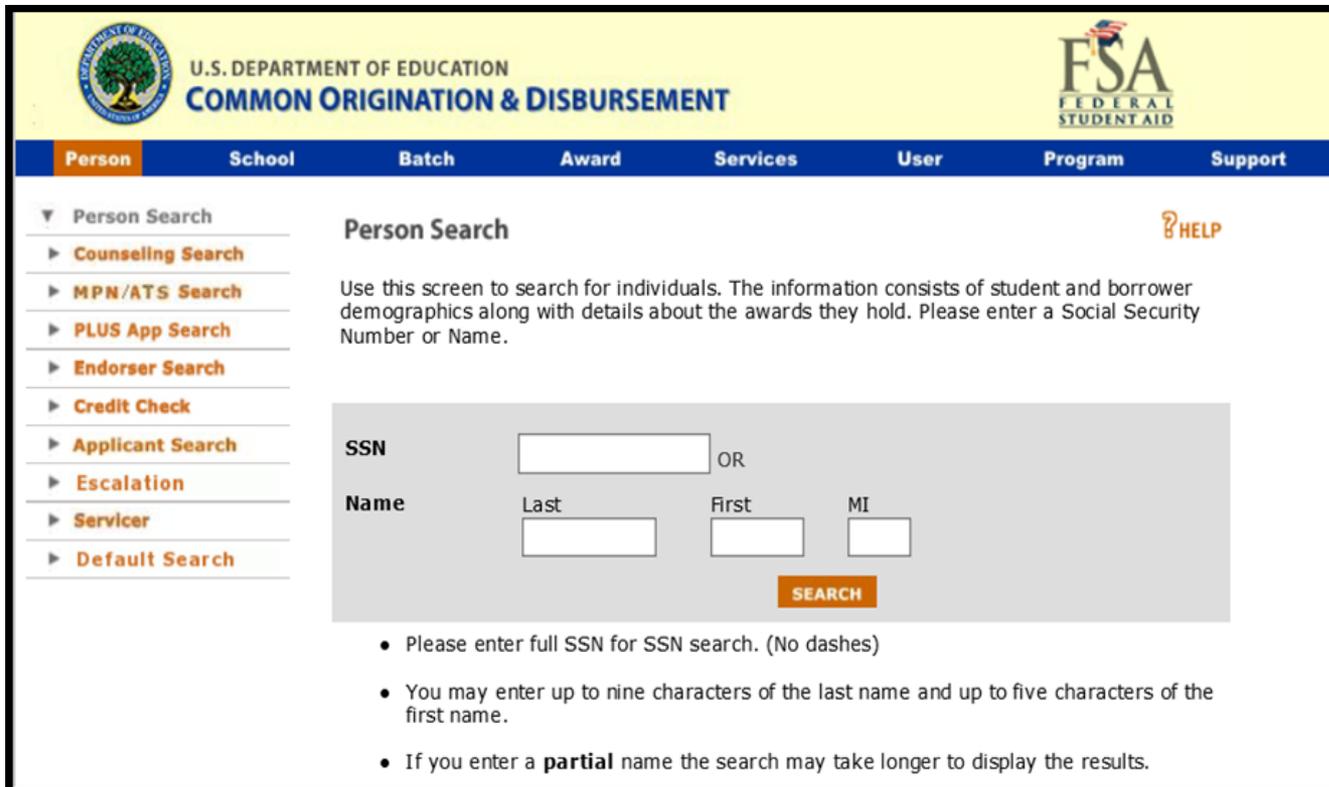
Common Origination and Disbursement (COD) System Hands-On

Jennifer Pattison
U.S. Department of Education
2019 FSA Foreign Schools Training

Common Origination and Disbursement (COD)

- Person menu searches
 - Master Promissory Note (MPN), Counseling, and PLUS application
 - Individual person search data
- School data
 - Funding and close out
- Batch menu
 - Anticipated disbursement queue
 - Batch and edit rejects
- Reports

Person Menu



The screenshot shows the 'Person Search' interface. At the top, there are logos for the U.S. Department of Education and FSA Federal Student Aid. Below the logos is a navigation bar with tabs for Person, School, Batch, Award, Services, User, Program, and Support. The 'Person' tab is selected. On the left, there is a sidebar menu with options: Person Search (expanded), Counseling Search, MPN/ATS Search, PLUS App Search, Endorser Search, Credit Check, Applicant Search, Escalation, Servicer, and Default Search. The main content area is titled 'Person Search' and includes a 'HELP' icon. Below the title is a paragraph explaining the search function. A search form contains an SSN field, an 'OR' separator, and three name fields (Last, First, MI). A 'SEARCH' button is located below the form. At the bottom, there are three bullet points providing search instructions.

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Program Support

Person Search [? HELP](#)

Person Search

Use this screen to search for individuals. The information consists of student and borrower demographics along with details about the awards they hold. Please enter a Social Security Number or Name.

SSN OR

Name Last First MI

SEARCH

- Please enter full SSN for SSN search. (No dashes)
- You may enter up to nine characters of the last name and up to five characters of the first name.
- If you enter a **partial** name the search may take longer to display the results.

Searching for Multiple results

- Counseling
- MPNs
- PLUS applications

Searching for Single results

- Person
- Credit check
- Applicant search
- Servicer
- Default

Counseling Search

U.S. DEPARTMENT OF EDUCATION
COMMON ORIENTATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Program Support

Person Search Counseling Search HELP

▶ Counseling Search
You can enter up to 10 SSNs to search from. One SSN per line.

SSN

▶ MPN/ATS/Manifest
▶ PLUS App Search
▶ Endorser Search
▶ Credit Check
▶ Applicant Search
▶ Escalation
▶ Servicer
▶ Default Search
▶ Archived PN/EA

Date Range search returns all counselings for the specified school.

Date Range
Entity ID Type COD Entity ID
Begin Date August 31 2018
End Date August 31 2018
Award Year '18-'19
Counseling Type All Counseling

SEARCH

- Search by Social Security Number (SSN) (up to 10)
- Search by School Date Range (up to 7 days), and by Counseling type or all types
- Export search results into .CSV format

Counseling Search Results HELP

Records 1 to 11 of 11

SSN	Name	DOB	School ID	Award Year	Counseling Type	Counseling Seq ID	Date Completed	Date Submitted	Origination on File	Legacy NSLDS	ATS Note Completed	View HTML
				2019-2020	Sub/Unsub Entrance	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	Sub/Unsub Entrance	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	Sub/Unsub Entrance	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	Sub/Unsub Entrance	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	DL Exit	001	09/01/2019	09/01/2019	N/A		N/A	
				2019-2020	Sub/Unsub Entrance	001	09/01/2019	09/01/2019	N/A		N/A	

Records 1 to 11 of 11

[View Printer Friendly Version](#) [Export Results to .csv Format](#)

Promissory Note (MPN)/Agreement to Serve (ATS)

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGINATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Support

Person Search Promissory Note / Agreement to Serve / Manifest Search ?HELP

Counseling Search Use this screen to search for the Direct Loan Promissory Note.

Search For: Promissory Note

MPN/ATS/Manifest

PLUS App Search

Endorser Search

Credit Check Date Range search returns all linked and unlinked Direct Loan Promissory Note for a specified school and date range.

Applicant Search Note: All MPN date range searches will reflect status as of the previous business day.

Escalation

Service Entity ID COD - 19134128 - AUGUSTA STATE UNIVERSITY

Default Search

Begin Date July 25 2017

End Date September 25 2017

SEARCH

- Search by SSN
- MPN or ATS ID
- School Date Range (up to 90 days)
- Export search results into .CSV format

Promissory Note Search Results ?HELP

Records 1 to 16 of 16

SSN	Name	DOB	MPN ID	MPN Expiration Date	NOTE STATUS/LINK	Type Indicator
			7M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			6N20G03090999	08/31/2020	Pending / Unlinked	Parent PLUS
			3M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			3N20G03090999	09/01/2029	Accepted / Linked	Parent PLUS
			5N20G03090999	08/31/2020	Accepted / Linked	Parent PLUS
			6M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			0M20G03090998	08/31/2020	Pending / Unlinked	Sub/Unsub
			4M20G03090996	08/31/2020	Pending / Unlinked	Sub/Unsub
			9M20G03090999	08/31/2020	Accepted / Linked	Sub/Unsub
			4M20G03090999	09/01/2020	Accepted / Linked	Sub/Unsub
			5M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			4M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			3M20G03090999	08/31/2020	Pending / Unlinked	Sub/Unsub
			6N20G03090998	08/31/2020	Pending / Unlinked	Parent PLUS
			5N20G03090999	09/01/2029	Accepted / Linked	Graduate PLUS
			0M20G03090998	08/31/2020	Accepted / Linked	Sub/Unsub

Records 1 to 16 of 16

Export to CSV

Note: MPN Expiration Date is the 10-year expiration date. This may not be applicable to your school if you use the Single Year MPN.

PLUS Application

- Search by PLUS APP ID
- Student or Parent SSN/Name
- School Date Range (up to 7 days)
- Export search results into .CSV format

Application ID	Borrower SSN	Borrower Name	Student SSN	Student Name	Loan Type	Submission Date	Credit Check Expiration Date
					Grad PLUS	09/02/2019	09/02/2019
					Grad PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/12/2020
					Grad PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/09/2020
					Parent PLUS	09/02/2019	02/01/2020
					Parent PLUS	09/02/2019	02/14/2020
					Parent PLUS	09/02/2019	02/29/2020
					Grad PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/29/2020
					Grad PLUS	09/02/2019	02/29/2020
					Parent PLUS	09/02/2019	02/29/2020
					Grad PLUS	09/02/2019	02/29/2020

Searching for Individual Records

- Applicant Data
- Award Information
- Credit
- Servicer
- Default Status

Applicant Search-Institutional Student Information Record (ISIR) Data

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Program

▶ Person Search Applicant Search [HELP](#)

▶ Counseling Search

▶ MPN/ATS/Manifest

Please enter an SSN to view Applicant Data.

SSN Award Year

SEARCH

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Program

▶ Person Search Applicant List [HELP](#)

▶ Counseling Search

▶ MPN/ATS/Manifest

▶ PLUS App Search

▶ Endorser Search

▶ Credit Check

▼ Applicant Search

▶ Escalation

▶ Servicer

▶ Default Search

Award Year

Award Year	CPS Transaction Number	Date of Birth	Name	Pell Eligibility	Transaction Status
'17-'18	1	06/12/1981		A Y	Y
'16-'17	1	06/12/1981		A Y	Y
'15-'16	3	06/12/1981		A Y	Y
'15-'16	2	06/12/1981		A Y	Y
'15-'16	1	06/12/1981		A Y	Y
'14-'15	1	06/12/1981		A Y	Y
'13-'14	1	06/12/1981		A Y	Y
'12-'13	2	06/12/1981		A Y	Y
'12-'13	1	06/12/1981		A Y	Y
'10-'11	2	06/12/1981		A Y	Y
'10-'11	1	06/12/1981		A Y	Y

▶ PLUS App Search

▶ Endorser Search

▶ Credit Check

▼ Applicant Search

▶ Escalation

▶ Servicer

▶ Default Search

CPS Detail

Original SSN

CPS Transaction Number 1

Award Year '17-'18

Original Name Code MI

EFC 0

Date of Birth 06/12/1981

First Name

Middle Initial

Last Name

Current SSN

Address

City

State

Zip

Pell Eligible Flag Y

Verification Selection Indicator Selected by CPS for verification

SSA Match Flag

SSA Date of Death

NSLDS Match Flag

Processed Record Type Initial Application Record

Transaction Data Type E

Application Data Type EZ FAFSA

Transaction Data Source Web Student

Application Data Source Web Student

Duplicate SSN Flag No such record exists

Auto Zero EFC Indicator EFC set to Zero based on Income Criteria

SSA Citizenship Flag U.S. citizen

Dependency Status Independent with Primary EFC

Dependency Override (Professional Judgment) Indicator Dependency Override not requested

SAR "C" Flag No C flag set

Person Information

Person Search



Use this screen to search for individuals. The information consists of student and borrower demographics along with details about the awards they hold. Please enter a Social Security Number or Name.

SSN OR

Name Last First MI

SEARCH

- Please enter full SSN for SSN search. (No dashes)
- You may enter up to nine characters of the last name and up to five characters of the first name.
- If you enter a **partial** name the search may take longer to display the results.
- If you enter a valid SSN, the Person Detail page will appear allowing you to view information an individual and their associated awards.
- If you enter a valid name, the Person Detail page will appear allowing you to view information about the person and their associated awards.



U.S. DEPARTMENT OF EDUCATION

COMMON ORIGATION & DISBURSEMENT



Person
School
Batch
Award
Services
User
Program

▶ **Person Search**

▼ Person Info

- Detail
- All Awards
- Direct Loan
- Pell
- Promissory Notes
- Counseling
- Credit Check
- Events
- Correspondence
- Disclosure Statements
- Memo
- Additional Eligibility
- Borrower-Servicer
- Relationship
- Default Search

▶ **Counseling Search**

▶ **MPN/ATS/Manifest**

▶ **PLUS App Search**

▶ **Endorser Search**

▶ **Credit Check**

▶ **Applicant Search**

View Person Information

Person Information	
Previous SSN	
Previous DOB	
Citizenship	US Citizen
Alien Registration Number	
Driver's License State	TX
Driver's License Number	<input type="text"/>
Post 9/11 Deceased Veteran Dependent	
Subsidized Usage Limit Applies Date	
Direct Loan Entrance Counseling	Completed
Direct Loan Entrance Counseling with Grad PLUS	Not On File
School Assigned ID	0468869

Person: All Awards



U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT



Person School Batch Award Services User Program Support

Person All Awards Information [?HELP](#)

Person Search

Person Info

- Detail
- All Awards
- Direct Loan
- Pell
- Promissory Notes
- Credit Check
- Events
- Correspondence
- Disclosure Statements
- Memo
- Additional Eligibility
- Borrower-Servicer
- Relationship
- Default Search

Award Year: '17-'18

Program	Total Award	Total Disbursement
Pell	\$5,000.00	\$0.00
TEACH	\$0.00	\$0.00
Direct Loan	\$12,500.00	\$3,734.00
SUBSIDIZED	\$5,500.00	\$1,400.00
UNSUBSIDIZED	\$7,000.00	\$2,334.00
PLUS	\$0.00	\$0.00
Totals	\$17,500.00	\$3,734.00

Counseling Search

Person: Direct Loan Information

- ▶ **Person Search**
- ▼ **Person Info**
 - Detail
 - All Awards
 - Direct Loan**
 - Pell
 - Promissory Notes
 - Counseling
 - Credit Check
 - Events
 - Correspondence
 - Disclosure Statements
 - Memo
 - Additional Eligibility
 - Borrower-Servicer
 - Relationship
 - Default Search

Person Direct Loan Information
 HELP

Sum Actual Subsidized Usage Periods

Undergraduate: 1.0 [View Undergraduate Usage History](#)

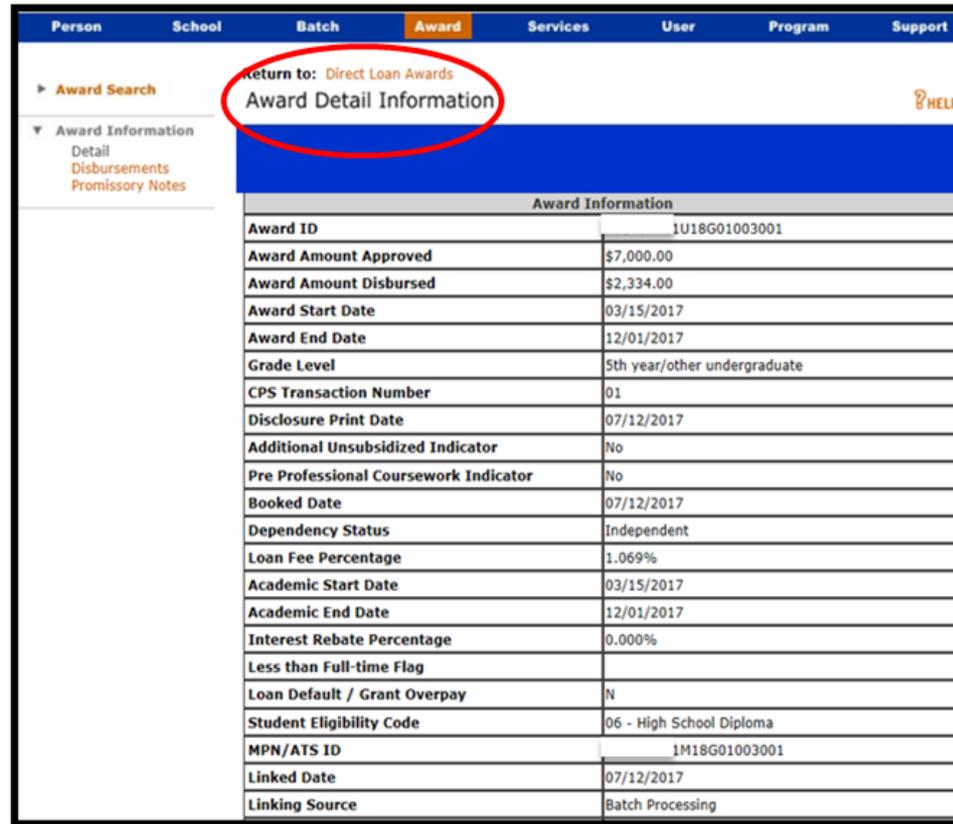
Non-Credential Teacher Certification: 0.0 [View Teacher Certification Usage History](#)

[View Borrower Outstanding Balance Period](#)

Award Year '19-'20 ▼

Loan Summary							
Attending School	Person Type	Award ID	Award Amount Approved	Award Amount Disbursed	Grade Level	Type	
Year '19-'20							
	i	Student	20G03090001	\$3,184.00	\$1,592.00	2	DLSU
Total for Grade Level 2:			\$3,184.00	\$1,592.00			
Total for '19-'20:			\$3,184.00	\$1,592.00			

Direct Loan: Award Detail



Person School Batch **Award** Services User Program Support

Return to: Direct Loan Awards

Award Search

Award Information

- Detail
- Disbursements
- Promissory Notes

HELP

Award Information	
Award ID	1U18G01003001
Award Amount Approved	\$7,000.00
Award Amount Disbursed	\$2,334.00
Award Start Date	03/15/2017
Award End Date	12/01/2017
Grade Level	5th year/other undergraduate
CPS Transaction Number	01
Disclosure Print Date	07/12/2017
Additional Unsubsidized Indicator	No
Pre Professional Coursework Indicator	No
Booked Date	07/12/2017
Dependency Status	Independent
Loan Fee Percentage	1.069%
Academic Start Date	03/15/2017
Academic End Date	12/01/2017
Interest Rebate Percentage	0.000%
Less than Full-time Flag	
Loan Default / Grant Overpay	N
Student Eligibility Code	06 - High School Diploma
MPN/ATS ID	1M18G01003001
Linked Date	07/12/2017
Linking Source	Batch Processing

Disbursement Data

Person School Batch **Award**

Return to: [Direct Loan Awards -> Award Search](#)

Award Disbursements Information

Please click on the Disbursement number to view Disbursement Detail.

Totals for Actual Disbursements
Gross: \$2,334.00 **Origination Fee:** (\$24.00) **Rebate:** \$0.00 **Net Award:** \$2,310.00

Totals for Pending Disbursements
Gross: \$4,666.00 **Origination Fee:** (\$48.00) **Rebate:** \$0.00 **Net Award:** \$4,618.00

Disbursements

No.	School Enrollment Code	Disb. Date	Gross
1	00100300	03/15/2017	\$2,334.00
2	00100300	07/12/2017	\$2,333.00
3	00100300	10/12/2017	\$2,333.00

Jul 21 2017 13:16 EDT Home | Privacy Act | Links | Contact Us | COD Resources | Help | Glossary | Log Off

Person School Batch **Award** Services User Program Support

Return to: [Direct Loan Awards -> Award Detail](#)

Award Disbursements Information ? HELP

Please click on the Disbursement number to view Disbursement Detail.

Totals for Actual Disbursements
Gross: \$2,334.00 **Origination Fee:** (\$24.00) **Rebate:** \$0.00 **Net Award:** \$2,310.00

Totals for Pending Disbursements
Gross: \$4,666.00 **Origination Fee:** (\$48.00) **Rebate:** \$0.00 **Net Award:** \$4,618.00

No.	Orig. Fee	Rebate	Net Award	Special Programs	Published Program Length Years	Published Program Length Months	Published Program Length Weeks	Weeks Programs Academic Year	Program Credential Level	Status
1	1.00	(\$24.00)	\$0.00	\$2,310.00	4				03 - Bachelor's Degree	Disbursed
2	3.00	(\$24.00)	\$0.00	\$2,309.00	4				03 - Bachelor's Degree	Pending
3	3.00	(\$24.00)	\$0.00	\$2,309.00	4				03 - Bachelor's Degree	Pending

Jul 21 2017 13:16 EDT Home | Privacy Act | Links | Contact Us | COD Resources | Help | Glossary | Log Off

Credit Check

Person Search

Person Info

- Detail
- All Awards
- Direct Loan
- Pell
- Promissory Notes
- Counseling
- Credit Check**
- Events
- Correspondence
- Disclosure Statements
- Memo
- Additional Eligibility
- Borrower-Servicer
- Relationship
- Default Search

Credit Check Search

Enter the SSN and Date Of Birth for the borrower or endorser, or click Request Credit Check.

[Help](#) [Minimize](#)

*SSN *Date of Birth

Credit Check Information

Borrower Information

SSN	#####
Name	Jane Doe
Date of Birth	10/18/1965
Request Date	08/31/2017
Original Decision	Accepted
Decision Date	08/31/2017
PLUS Loan Reconsideration Flag	N

Credit Check Request

Please refer to the [Fair Credit Reporting Act](#) before you perform a credit check on an applicant. Please make sure you have authorization to perform a credit check by instructing the applicant to complete and sign the [Credit Record Authorization Form](#) and following the credit check policies and procedures.

[Help](#) [Minimize](#)

NOTE: If a borrower has placed a security freeze on their credit file, they must lift or remove the freeze at each credit bureau before you can complete a credit check or process a Direct PLUS Loan.

*SSN *Date of Birth

Select Borrower Type

- Graduate PLUS Loan Borrower
- Parent PLUS Loan Borrower

Borrower/Servicer Relationship

▶ Person Search
▼ Person Info
Detail
All Awards
Direct Loan
Pell
Promissory Notes
Counseling
Credit Check
Events
Correspondence
Disclosure Statements
Memo
Additional Eligibility
Borrower-Servicer Relationship
Default Search

Borrower Servicer Relationship HELP							
Award ID	Attending School	Servicer Name	Servicer ID	Booked Date	Initial Servicer Relationship Established Date	Previous Servicer Name	Loan Transfer Date
9P17G21805001	MIDDLESEX UNIVERSITY	DEPT OF ED NAVIENT	700578	09/26/2016	09/26/2016		
9P18G21951001	UNIVERSITY OF WESTMINSTER	DEPT OF ED NAVIENT	700578	09/18/2017	09/18/2017		
9S11E00554001		DEPT OF ED NAVIENT	700578	01/06/2011	01/06/2011		
9S12E00554001	ANTIOCH UNIVERSITY - LOS ANGELES	DEPT OF ED NAVIENT	700578	07/12/2011	07/12/2011		
9U11E00554001		DEPT OF ED NAVIENT	700578	01/06/2011	01/06/2011		
9U12E00554001	ANTIOCH UNIVERSITY - LOS ANGELES	DEPT OF ED NAVIENT	700578	07/12/2011	07/12/2011		
9U12E00554002	ANTIOCH UNIVERSITY - LOS ANGELES	DEPT OF ED NAVIENT	700578	04/03/2012	04/03/2012		
9U17G21805001	MIDDLESEX UNIVERSITY	DEPT OF ED NAVIENT	700578	09/26/2016	09/26/2016		
9U18G21951001	UNIVERSITY OF WESTMINSTER	DEPT OF ED NAVIENT	700578	09/18/2017	09/18/2017		

Export to CSV

- Awards
- Attending School
- Servicer Name
- Booked Date
- Date Relationship Established

Default Status

The screenshot shows the top navigation bar with the U.S. Department of Education logo and the FSA Federal Student Aid logo. Below the navigation bar is a sidebar menu with options: Person Search, Person Info, Counseling Search, MPN/ATS/Manifest, PLUS App Search, Endorser Search, Credit Check, Applicant Search, Escalation, Services, and Archived PN/EA. The 'Default Search' option is circled in red. The main content area is titled 'Borrower Default Search' and contains a search form with fields for SSN, Last Name, and Date of Birth, and a 'Search' button.

- Search by SSN, Last Name, and Date of Birth
- Results returned by exact match

The screenshot shows the 'Borrower Default Search' results page. The search form is filled with the following values: SSN: 123456789, Last Name: smith, Date of Birth: Jan 1, 1900. Below the search form is a blue header for 'Borrower Default Information' and a table with the following data:

Borrower Default Information	
SSN	
Name	
Date of Birth	
Borrower Default Status	No

Practice Time

- Log into COD
- Search for either your school's Promissory Notes, Counseling, or PLUS Applications
- Using one of your student's SSN's search for that Person. Look at the information specific to them
- Search for a student's loan with an actual disbursement date

Practice Time

Forgot your token?

Login - FSA Access and Identity Management System

*** Required**

*** User ID:**
Forgot User ID?

*** Password:**
Forgot Password?

Clear

1 2 3 4 5 6 7 8 9 0 - = Bksp
q w e r t y u i o p \\
Caps a s d f g h j k l ' Enter
Shift z x c v b n m , . / Shift

About Virtual Keyboard

LOGIN CLEAR

Security token unavailable?

To obtain a temporary passcode, please select a delivery method below.

Note: Temporary passcode sent via SMS only applies to U.S. based phone number.

Send a temporary passcode via SMS? Generate a temporary passcode?

BACK TO LOGIN ACQUIRE PASSCODE

Token Validation

To continue with the login process, generate and enter a six-digit security code from your token.

*** Required**

*** Security Code:** VALIDATE

Register/Maintain Token **Token Unavailable?**

Answer Challenge Question

To obtain a temporary one-time passcode, please answer the following challenge question and click "Continue".

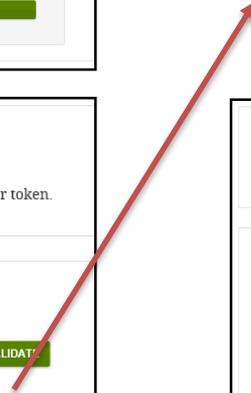
Question 1:

*** Answer 1:**

Question 2:

*** Answer 2:**

BACK TO MAIN GENERATE PASSCODE



School Menu

- School Summary
- Options
- Funding Information
- Balance Confirmation
- Reopen/Extended Processing

The screenshot shows the 'School Summary Information' page in the FSA system. At the top, there are logos for the U.S. Department of Education and FSA Federal Student Aid. A navigation bar includes 'Person', 'School' (highlighted), 'Batch', 'Award', 'Services', 'User', and 'Support'. A left sidebar lists various menu items under 'School Information', with 'School Summary' selected. The main content area has a blue header and a 'HELP' icon. Below the header, it says 'Enter the default selections here for Program and Award Year:'. There are two dropdown menus: 'Default Program' set to 'DIRECT LOAN' and 'Default Award Year' set to ''17-'18'. Below these are two tables: 'Contacts' and 'Summary'.

Contacts			Summary	
Type	Name	Phone	Award Year	
FINANCIAL AID ADMINISTRATOR	Jane Doe	(202) 222-3333	'17-'18	
			Program	DIRECT LOAN
			Cash > Net Accepted & Posted Disbursements & older than 30 days	\$0.00
			% of Cash > Net Accepted & Posted Disbursements	0.0%
			Cash > Net Accepted & Posted Disbursements	(\$2,187.00)
			Current CFL	\$2,187.00

School Menu: Options

Person **School** Batch Award Services User Support

School Search HELP

School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Yearly Totals
- Relationships
- Balance Confirmation
- Request
- Reopen/Extended
- Processing
- Correspondence
- File Share/Messages
- Report Selection
- Experimental Sites
- Initiative Upload

Program: DIRECT LOAN Award Year: '17-'18

StudentLoans.gov School Options (Award Year Specific)		
Award Range Request 1:		
Award Range Request 2:		
Award Range Request 3:		
Award Range Request 4:		
Display "Other" Option:		Y
Participate in Electronic Parent PLUS Application:		Y
Electronic Parent PLUS Application Participation Date Range:		07/10/2017 to 12/01/2022
Parent PLUS Application Response Option:		Daily
Participate in Electronic Grad PLUS Application:		Y
Electronic Grad PLUS Application Participation Date Range:		07/10/2017 to 12/01/2022
Grad PLUS Application Response Option:		Daily
PLUS Application Message		

UPDATE

School Menu: Funding Information

Person **School** Batch Award Services User Program Support

► School Search

▼ School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Memos
- Yearly Totals
- Relationships
- Balance Confirmation
- Request
- Reopen/Extended
- Processing
- Correspondence
- File Share/Messages
- Report Selection
- Experimental Sites
- Initiative Upload

School Funding Information HELP

Funding Information

Program: DIRECT LOAN ▼ Award Year: '17-'18 ▼

Entity ID	
Initial CFL	\$1,732.00
Current CFL	\$46,530.00
Previous CFL	\$37,218.00
CFL Adjustment	\$9,312.00
Last CFL Change Date & Time	06/26/2017 20:01:12
Available Balance	\$46,530.00
Cash > Net Accepted & Posted Disbursements	(\$46,530.00)
Net Accepted & Posted Disbursements	\$46,530.00
Net Drawdowns	\$0.00
Date School Confirmed Program Year Closeout	
Date Department of Ed Confirmed Program Year Closeout	

Balance Confirmation & Reopen/Extended Processing

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGINATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User Support

School Search

School Balance Confirmation

Program: DIRECT LOAN Award Year: '16-'17

The main purpose of this screen is to allow you to submit your confirmation and to enter the School Ending Cash Balance and the End Date of the School Balance.

UNIVERSITY OF CAPE TOWN

Current Program Year Close Data	
As of Date	09/21/2017
Net Drawdowns/Payments	\$1,111,234.00
Total Net Booked Disbursements	\$1,111,234.00
Ending Cash Balance	\$0.00
Total Net Unbooked Disbursements	\$0.00
Latest Award End Date	09/30/2017

Days past the Latest Reported Award End Date: 000

Balance Confirmation Form	
School Name	
Name of School Official	
Telephone Number	
E-Mail Address	
Last SAS Ending Cash Balance	\$0.00
Last SAS Date	
School Ending Cash Balance	
End Date of School Balance	

I am certifying that my school's internal ending cash balance is \$0 for the Award Year and Program referenced above. This is in agreement with the Department's official ending cash balance reflected in my school's most recent Direct Loan School Account Statement (SAS). My school has no outstanding issues for this program year. I understand that by submitting this request I authorize the Department of Education to take the following actions for the Award Year and Program listed above:

- The Department will send a Program Year Closeout letter to my school's President and Financial Aid Director.

Person School Batch Award Services User Support

School Search

Request Reopen/Extended Processing

Program: DIRECT LOAN Award Year: '15-'16

NOTE: Award Year will appear in dropdown only if school has confirmed Closeout or if Award Year is past the Data Submission Deadline. Complete the fields below. The fields marked with an asterisk (*) are required. Click "Submit" to submit the request for Post Deadline Processing.

* Requestor Name

* Requestor Email Address

* Requestor Phone Number () - ext.

* Reason Code: Natural Disaster

* Explain why you will need Extended Processing

Do not include Personally Identifiable Information (PII) data in this field (i.e. SSNs, award identifiers, etc.)

SUBMIT

Practice Time

- Log into COD
- Search for your school
- Locate your Options for Direct Loans
- Locate your schools Cash > Net Accepted and Posted Disbursements and determine if you need to send actual disbursement records to COD

Batch Menu

Search for:

- Batches for your School
- Anticipated Disbursement Queue
- Report Requests

The screenshot shows a web application interface with a navigation bar at the top containing tabs for Person, School, Batch, Award, Services, User, and Support. The 'Batch' tab is active.

Batch Search (with a HELP icon):

Use this screen to search for existing Batches to modify. Batches are periodically archived. If the batch was submitted prior to March 1, 2015 it may no longer be available to view online.

To search for Batches for a particular School, please enter the Entity ID and the date range:

Entity ID: <None Selected>

Batch Type: All

Award Year: Select All
 '17 - '18
 '16 - '17
 '15 - '16
 '14 - '15

Start Date: July 21 2017 (Note: Start Date must be before the End Date.)

End Date: July 21 2017 (Note: Date Range must be limited to 180 days.)

Status: All

SEARCH

To search for a specific Batch, please enter the Document ID:

Document ID: [Text Input]

SEARCH

To search for all records for a particular Person, enter their SSN and Award Year. To filter the list by status, enter the status:

SSN: [Text Input]

Status: All

Award Year: Select All
 '17 - '18
 '16 - '17
 '15 - '16
 '14 - '15

SEARCH

Batch Search

- Individual Search buttons
 - Search by School/Date Range
 - Document ID
 - SSN
- Select all or multiple years in both date range and SSN

The screenshot displays the 'Batch Search' interface with a navigation bar at the top containing 'Person', 'School', 'Batch', 'Award', 'Services', 'User', and 'Support'. The 'Batch' tab is active. On the left, a sidebar lists search options: 'Batch Search', 'Action Queue', 'Anticip Disb Queue', 'Report Requests', 'PLUS App Rsp Request', 'Counseling Request', 'Credit Status Request', and 'SULA Request'. The main content area is titled 'Batch Search' and includes a 'HELP' icon. It contains three search sections:

Section 1: Search by School/Date Range
To search for Batches for a particular School, please enter the Entity ID and the date range:
Entity ID: <None Selected>
Batch Type: All
Award Year: Select All, '17 - '18, '16 - '17, '15 - '16, '14 - '15
Start Date: July, 21, 2017 (Note: Start Date must be before the End Date.)
End Date: July, 21, 2017 (Note: Date Range must be limited to 180 days.)
Status: All
SEARCH

Section 2: Search by Document ID
To search for a specific Batch, please enter the Document ID:
Document ID:
SEARCH

Section 3: Search by SSN/Award Year
To search for all records for a particular Person, enter their SSN and Award Year. To filter the list by status, enter the status:
SSN:
Status: All
Award Year: Select All, '17 - '18, '16 - '17, '15 - '16, '14 - '15
SEARCH

Search Results

The Batch Type and Award Year filter options are inclusive of the award years returned in the search result set. If you would like to search for additional batch types or award years, return to the Batch Search page.

Batch Type

Award Year Select All
 '17 - '18
 '16 - '17

Records 1 to 58 of 58

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Status	Students		Award		Disb.	
						A	R	A	R	A	R
2017-09-16T19:02:32.0400000001	DL	SP	09/16/2017	09/16/2017	Accepted	6	0	0	0	0	0
2017-09-16T19:03:34.0300000001	DL	PS	09/16/2017	09/16/2017	Accepted	24	0	0	0	0	0
2017-09-16T19:03:33.0300000001	DL	PS	09/16/2017	09/16/2017	Accepted	1	0	0	0	0	0
2017-09-16T19:03:14.0500000001	DL	PN	09/16/2017	09/16/2017	Accepted	14	0	0	0	0	0
2017-09-16T19:03:20.0000000001	DL	EC	09/16/2017	09/16/2017	Accepted	2	0	0	0	0	0
2017-09-16T19:01:59.0700000001	DL	CS	09/16/2017	09/16/2017	Accepted	1	0	0	0	0	0
2017-09-16T00:23:08.0400000001	DL	SP	09/16/2017	09/16/2017	Accepted	22	0	0	0	0	0
2017-09-16T00:28:03.0500000001	DL	PN	09/16/2017	09/16/2017	Accepted	45	0	0	0	0	0
2017-09-16T00:27:37.0500000001	DL	PN	09/16/2017	09/16/2017	Accepted	52	0	0	0	0	0
2017-09-16T00:24:39.0900000001	DL	BN	09/16/2017	09/16/2017	Accepted	19	0	0	0	0	0
2017-09-16T00:23:47.1100000001	DL	SU	09/16/2017	09/16/2017	Accepted	2	0	0	0	0	0
2017-09-16T00:23:46.1100000001	DL	SU	09/16/2017	09/16/2017	Accepted	3	0	0	0	0	0
2017-09-16T00:23:14.0300000001	DL	PS	09/16/2017	09/16/2017	Accepted	12	0	0	0	0	0
2017-09-16T00:21:42.0700000001	DL	CS	09/16/2017	09/16/2017	Accepted	7	0	0	0	0	0
2017-09-16T00:23:11.0000000001	DL	EC	09/16/2017	09/16/2017	Accepted	7	0	0	0	0	0
2017-09-16T00:21:09.0100000001	TH	AC	09/16/2017	09/16/2017	Accepted	1	0	0	0	0	0
2017-09-15T15:33:47.0022093077	DL	RS	09/15/2017	09/15/2017	Accepted	25	0	2	27	0	2
2017-09-15T15:25:44.0022093077	DL	RS	09/15/2017	09/15/2017	Accepted	151	0	198	29	161	0
2017-09-15T14:59:40.0022093077	DL	RS	09/15/2017	09/15/2017	Accepted	1	0	1	0	1	0
2017-09-15T17:04:50.9222093077	PL	WB	09/15/2017	09/15/2017	Accepted	0	1	0	1	0	1

- Document Types
- BN--Booking Notification
- CO--Credit Decision Override
- CS--Credit Status
- EC--Direct Loan Counseling
- ND--Negative Disbursement
- OF--Origination Fee and Interest Rebate Percentage
- PN--Promissory Note
- PS--Payment to Servicing
- RS--Common Record
- SP--PLUS Application Acknowledgement
- SU--Subsidized Usage
- WB--Web Initiated batch

Accepted and rejected broken out
By Student, Award, and Disbursement

Batch Detail

Return to: [Batch Search](#) -> [Batch List](#)

Batch Detail Information HELP

School	Entity ID	Date Received	Date Response Sent	Award Year
		09/15/2017	09/15/2017	All

Schema Version: 4.0c Submitter User ID

To print the below records, select the Print Batch link on the bottom of the page. The records will print a maximum of 1,000 at a time.

Program:

School Reported Data		
Document ID	Status	Total Students
2017-09-15T09:43:21.0022093077	Accepted	79
Total Number of Awards	Award Amount	
79	\$251,578.00	
Total Number of Disbursements	Disbursement Amount	
114	\$185,988.00	

Batch Statistics		
Total Number of Awards Accepted	Award Amount Accepted	Total Students
42	\$94,952.00	79
Total Number of Awards Rejected	Award Amount Rejected	
20	\$91,976.00	
Total Number of Awards Accepted with Corrections	Award Amount Accepted with Corrections	
8	\$32,160.00	
Total Number of Duplicate Awards	Amount of Duplicate Awards	
0	\$0.00	
Total Number of Awards Accepted with Warnings	Award Amount Accepted with Warnings	
9	\$24,790.00	
Total Number of Disbursements Accepted	Disbursement Amount Accepted	
65	\$61,032.00	
Total Number of Disbursements Rejected	Disbursement Amount Rejected	
43	\$108,946.00	

- School Name
- Schema Version
- Filter by Program Type
- Total Awards and dollar amount
- Total Disbursements and dollar amount
- Total Rejects and dollar amount
- Total Duplicates and dollar amount

Batch Statistics

- 66 disbursement records in this batch rejected for edit 996
- \$116,900.00 worth of disbursements

Total Number of Disbursements Rejected	Disbursement Amount Rejected
66	\$116,900.00
Total Number of Disbursements Accepted with Corrections	Disbursement Amount Accepted with Corrections
0	\$0.00
Total Number of Duplicate Disbursements	Amount of Duplicate Disbursements
0	\$0.00
Total Number of Disbursements Accepted with Warnings	Disbursement Amount Accepted with Warnings
0	\$0.00
Total Financial Award Accepted	Total Financial Disbursement Accepted
\$0.00	\$0.00
Total Funded Disbursement Accepted	Total Non Funded Disbursement Accepted
\$0.00	\$0.00

Enter filter criteria here to narrow down your search.

SSN:

Last Name: First Name:

Status:

Award Type: Select All
 DLS
 DLU

DRI Flag:

Edits		
Student	Award	Disbursement
<input type="text"/>	<input checked="" type="checkbox"/> 996	<input type="text"/>

Lots of Filtering Capability

Ability to filter by:

- SSN
- Name
- Status
- Award Type
- Disbursements Release Indicator (DRI)
- Edit Code

Enter filter criteria here to narrow down your search.

SSN:

Last Name: First Name:

Status:

Award Type: Select All
 DLU

DRI Flag:

Edits

Student	Award	Disbursement
<input type="text"/>	<input type="checkbox"/> 117 <input type="checkbox"/> 199	<input type="checkbox"/> 054 <input type="checkbox"/> 055 <input type="checkbox"/> 205

Results displayed below only depend on valid combinations of filters.

Award Year	Name	SSN	Award Type	Award No	Disb No	DRI Flag
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	01 - Rejected Edit Details	true
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	02 - Rejected Edit Details	false
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	03 - Rejected	false

Records 1 to 3 [Print Batch](#) [Export to CSV](#)

Enter filter criteria here to narrow down your search.

SSN:

Last Name: First Name:

Status:

Award Type: Select All
 DLS
 DLU
 DLP

DRI Flag:

Edits

Student	Award	Disbursement
<input type="text"/>	<input checked="" type="checkbox"/> 041 <input type="checkbox"/> 157 <input type="checkbox"/> 219 <input type="checkbox"/> 222	<input type="checkbox"/> 054 <input type="checkbox"/> 063 <input type="checkbox"/> 074 <input checked="" type="checkbox"/> 077

Record Errors and Details

Enter filter criteria here to narrow down your search.

SSN:

Last Name: First Name:

Status:

Award Type: Select All
 DLU

DRI Flag:

Edits

Student	Award	Disbursement
<input type="text"/>	<input type="checkbox"/> 117 <input type="checkbox"/> 199	<input type="checkbox"/> 054 <input type="checkbox"/> 055 <input type="checkbox"/> 205

Apply Filter Reset Filter

Results displayed below only depend on valid combinations of filters.

Award Year	Name	SSN	Award Type	Award No	Disb No	DRI Flag
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	01 - Rejected Edit Details	true
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	02 - Rejected Edit Details	false
'17-'18	:		- Accepted DLU	001 - Rejected Edit Details	03 - Rejected	false

Records 1 to 3 [Print Batch](#) [Export to CSV](#)

Click on “Edit Details”

Edit Details

Edit Number 117

Edit Description Disbursement information is incomplete or rejected, DL award is not accepted

[CLOSE WINDOW](#)

Click on “Rejected”

Award Error	
Field	FinancialAwardAmount
Edit number	117
Description	DISBURSEMENT INFORMATION IS INCOMPLETE OR REJECTED, DL AWARD IS NOT ACCEPTED
Edit status	Rejected
Field value	7000.00

[UPDATE RECORD](#) [VIEW RECORD](#) [VIEW RESPONSE](#)

Help

Help Main ? HELP

Click on one of the links below for aid or information regarding the system.

- [Site Usage Help](#) Information about browsers that are supported by this website and how to use the site na
- [Glossary](#) Frequently used terms related to the origination and disbursement processes
- [Department of Education Links](#) Other sites related to the Department of Education
- [Edit/Comment Codes '19-'20](#) Edit / Comment Codes Award Year '19-'20
- [Edit/Comment Codes '18-'19](#) Edit / Comment Codes Award Year '18-'19
- [Edit/Comment Codes '17-'18](#) Edit / Comment Codes Award Year '17-'18
- [Edit/Comment Codes '16-'17](#) Edit / Comment Codes Award Year '16-'17
- [Edit/Comment Codes '15-'16](#) Edit / Comment Codes Award Year '15-'16
- [Edit/Comment Codes '14-'15](#) Edit / Comment Codes Award Year '14-'15
- [Edit/Comment Codes '13-'14](#) Edit / Comment Codes Award Year '13-'14
- [Edit/Comment Codes '12-'13](#) Edit / Comment Codes Award Year '12-'13
- [Edit/Comment Codes '11-'12](#) Edit / Comment Codes Award Year '11-'12
- [Edit/Comment Codes '10-'11](#) Edit / Comment Codes Award Year '10-'11
- [Edit/Comment Codes '09-'10](#) Edit / Comment Codes Award Year '09-'10
- [Edit/Comment Codes '08-'09](#) Edit / Comment Codes Award Year '08-'09
- [Ability to Benefit](#) A list of the approved Ability to Benefit (ATB) tests and states and the completion dates for which they are valid.
- [Valid Completion Dates](#)
- [Privacy Notice](#) The privacy policy of this web site

Sep 09 2019 11:54 EDT Close

Edit and Comment Codes '19-'20 ? HELP

- [Award Edits](#)
- [Award Information Edits](#)
- [Disbursement Information Edits](#)
- [Document Information Edits](#)
- [Entity Information Edits](#)
- [General Edits](#)
- [Person Edits](#)
- [Grant Data Requests Edits](#)

Sep 09 2019 12:03 EDT

AWARD EDITS '19-'20				
CR Edit Type/ Error Code	CR Message	Program	Condition	How to Fix
R 117	Disbursement information is incomplete or rejected. Direct Loan award is not accepted.	Direct Loan	Initial Direct Loan award is submitted and ANY of the following is true: <ul style="list-style-type: none"> Sum of disbursements (Disbursement Release Indicator = false and/or true) does not equal award amount one or more of the disbursements rejects School is not eligible for a single disbursement and submits a single disbursement School is eligible for a single disbursement and submits a single disbursement not equal to the award amount If the sum of the disbursements is equal to the award amount check to see if one or more of the disbursements rejected. NOTE: Applicable for Award Year 2004-2005 and forward only.	Review the sum of disbursement amounts. Confirm that sum of disbursement amounts are equal to award amount. Update and resubmit award.

Practice Time

- Go to the Batch Menu and conduct a Date Range search for your school's batches
- Find a batch with rejected data and filter by Edit Type and/or Actual (true) Disbursements
- What is the dollar amount of the rejects and name one edit and description you found
- If you have no rejected data in any batches, then identify the number of records in the batch and the actual disbursements dollar amount

Anticipated Disbursement Queue

The screenshot shows a web application interface for searching the Anticipated Disbursement Queue. The top navigation bar includes tabs for Person, School, Batch (highlighted), Award, Services, User, and Support. A left sidebar contains a menu with items like Batch Search, Action Queue, Anticip Disb Queue, Report Requests, PLUS App Rsp Request, Counseling Request, Credit Status Request, and SULA Request. The main content area is titled 'Anticipated Disbursement Queue' and features a search form with the following fields and options:

- Entity ID***: A dropdown menu set to 'Select'. A red error message below it reads 'Entity ID is required'.
- Award Year***: A dropdown menu set to 'Select' and a text input field containing '16 - '17' with a clear 'x' button. A red error message below it reads 'Award Year is required'.
- Program***: A dropdown menu set to 'Select'. A red error message below it reads 'Program is required'.
- Disbursement Date Range***: Fields for 'From' (Month: January, Day: 1, Year: 2016) and 'To' (Month: December, Day: 31, Year: 2017).
- Disbursement Status***: A dropdown menu set to 'Select'. A red error message below it reads 'Disbursement Status is required'.
- Disbursement Amount***: A dropdown menu set to 'Select'. A red error message below it reads 'Disbursement Amount is required'.
- Disbursement Number**: A dropdown menu set to 'Select'.
- SSN**: A text input field with a note below it: 'If searching for multiple SSNs, enter each SSN on a new line. You may enter up to 20 SSNs at one time.'
- Last Name**: A text input field.

At the bottom of the form are 'Clear Search' and 'Search' buttons.

Search by:

- Entity ID
- Award Year
- Program Type
- Award Year
- Disbursement Date Range
- Disbursement Status
 - All, pending or active
- Disbursement Amount
 - >\$0
 - =\$0
 - All disbursement amounts

Anticipated Disbursement Queue

Person School **Batch** Award Services User Support

▶ Batch Search
▶ Action Queue
▼ Anticip Disb Queue
▶ Report Requests
▶ PLUS App Rsp Request
▶ Counseling Request
▶ Credit Status Request
▶ SULA Request

Anticipated Disbursement Queue HELP

Entity ID*
Select
Entity ID is required

Award Year*
Select
'16 - '17 ✕

Program*
Select
Program is required

Disbursement Date Range*
From: January 1 2016
To: December 31 2017

Disbursement Status*
Select
Disbursement Status is required

Disbursement Amount*
Select
Disbursement Amount is required

Disbursement Number
Select

SSN
Last Name

If searching for multiple SSNs, enter each SSN on a new line. You may enter up to 20 SSNs at one time.

Clear Search Search

Two primary uses

1. Conduct a search for past dated records which should have been reduced to \$0 or were reduced to \$0 and should not have been
2. Conduct a future dated search to select records to submit as actual disbursements

Select Up to 100 Records to Batch

Showing 1 out of 6 record(s).

Only 100 disbursements may be selected and submitted in a batch. If you need to submit more than 100 disbursements, please submit multiple batches.

Select	Name ↕	SSN	Award ID	School Enroll. Code	Pgm	Awd. ↕ Year	Disb. Number	Disb. ↕ Amount	Disb. ↕ Date	Status
<input type="checkbox"/>										
<input type="checkbox"/>			S18G01003001	00100300	DLS	'17-'18	2	\$2,029.00	07/12/2017	P
<input type="checkbox"/>			S18G01003001	00100300	DLS	'17-'18	3	\$2,029.00	10/12/2017	P
<input type="checkbox"/>			U18G01003001	00100300	DLU	'17-'18	2	\$2,309.00	07/12/2017	P
<input type="checkbox"/>			U18G01003001	00100300	DLU	'17-'18	3	\$2,309.00	10/12/2017	P
<input type="checkbox"/>				00100300	PEL	'17-'18	1	\$2,500.00	06/11/2017	P
<input type="checkbox"/>				00100300	PEL	'17-'18	2	\$2,500.00	10/11/2017	P

 Export to CSV

Select Records to Submit

Showing 1 out of 6 record(s).

Only 100 disbursements may be selected and submitted in a batch. If you need to submit more than 100 disbursements, please submit multiple batches.

Select	Name	SSN	Award ID	School Enroll. Code	Pgm	Awd. Year	Disb. Number	Disb. Amount	Disb. Date	Status
<input type="checkbox"/>										
<input checked="" type="checkbox"/>				00100300	DLS	'17-'18	2	\$2,029.00	07/12/2017	P
<input type="checkbox"/>				00100300	DLS	'17-'18	3	\$2,029.00	10/12/2017	P
<input checked="" type="checkbox"/>				00100300	DLU	'17-'18	2	\$2,309.00	07/12/2017	P
<input type="checkbox"/>				00100300	DLU	'17-'18	3	\$2,309.00	10/12/2017	P
<input checked="" type="checkbox"/>				00100300	PEL	'17-'18	1	\$2,500.00	06/11/2017	P
<input type="checkbox"/>				00100300	PEL	'17-'18	2	\$2,500.00	10/11/2017	P

Export to CSV

< 1 >

Total Number of Records Selected: 3

Total Selected Disbursement Amount: \$6,838.00

Clear All Selections

Continue

Anticipated Disbursement Queue Confirmation

Please review your selected disbursements below and click the 'Submit' button to submit the disbursements. If you would like to edit the disbursement list, use the 'Return to Disbursement List' button to return to the search page.

Selected Disbursements

Name	SSN	Award ID	School Enroll. Code	Pgm	Awd. Year	Disb. Number	Disb. Amount	Disb. Date
		51S18G01003001	00100300	DLS	'17-'18	2	\$2,029.00	07/12/2017
		51U18G01003001	00100300	DLU	'17-'18	2	\$2,309.00	07/12/2017
			00100300	PEL	'17-'18	1	\$2,500.00	06/11/2017

Export to CSV

Total Number of Records Selected: 3

Total Selected Disbursement Amount: \$6,838.00

Return to Disbursement List

Submit

Voila! A Batch!

- Batch ID
- Rejects and Warnings
- Total Disbursement Amount

Return To: [Anticipated Disbursement Queue](#)

Anticipated Disbursement Queue List - Processed Disbursements

Please use the following Batch ID(s) to track the update:

Batch ID: 2017-09-21T13:49:52.7379768236

Name	SSN	Award ID	Pgm	Awd. Year	Disb. Number	Disb. Amount	Status
		761S18G01003001	DLS	'17-'18	2	\$2,029.00	Accepted
		761U18G01003001	DLU	'17-'18	2	\$2,309.00	Accepted
▲	Edit #: 199	Edit Type: Warning	Error Description: 'HS DIPLOMA OR EQUIVALENT FIELD' ON CORRESPONDING CPS TRANSACTION DOES NOT MATCH STUDENT ELIGIBILITY CODE SUBMITTED			Reported Field: StudentEligibilityCode	
			PEL	'17-'18	1	\$2,500.00	Accepted
▲	Edit #: 199	Edit Type: Warning	Error Description: 'HS DIPLOMA OR EQUIVALENT FIELD' ON CORRESPONDING CPS TRANSACTION DOES NOT MATCH STUDENT ELIGIBILITY CODE SUBMITTED			Reported Field: StudentEligibilityCode	
▲	Edit #: 055	Edit Type: Warning	Error Description: Disbursement Information Received 30 Days or more after Date of Disbursement			Reported Field: DisbursementDate	

Total Disbursement Amount: \$6,838.00

Practice Time

- Go to the Batch Menu and select Anticipated Disbursement Queue
- Search for past dated disbursements
 - Award Year 2019-20 by Program and through December 2019
- Note how many were reduced to \$0 or should have been disbursed/reduced to \$0
- Create a batch of records within seven days of today's date
 - Go up to the step where you are ready to submit and then return to disbursement list. What was the dollar amount of your batch?

COD Reporting Portal

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award **Services** Tools User Program Support

▼ COD Reports

- ▶ **Servicer Information**
- ▶ **Downloads**
- ▶ **Communications**
- ▶ **StudentLoans.gov**

COD Reports

To access reports including the Experimental Sites Initiative report, select the following link. Selecting the link will open a separate browser window. You will be automatically logged into the COD Reports with the username you provided to the COD Website. Pop-Up blockers may prevent the window from opening, please be sure to turn off all Pop-Up blockers. If you are not automatically logged into COD Reports website, please contact the [COD Customer Service Call Center](#).

<https://analytics.cod.ed.gov/ibmcognos/>

[Please click here to log in to the Reporting Site](#)

Sep 13 2019 13:11 EDT Home | Privacy Act | Links | Contact Us | Campus-

COD Reporting Portal

Search

My content

Team content

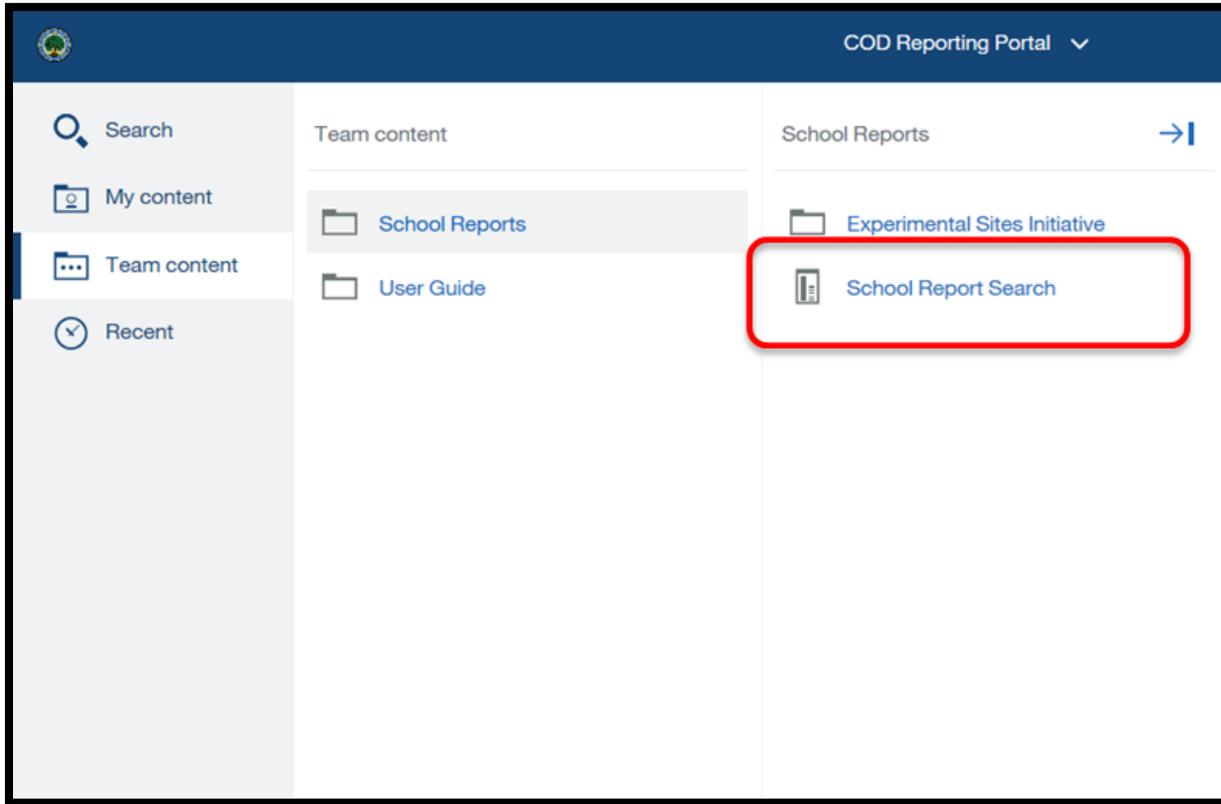
Recent

WELCOME TO THE COD REPORTING PORTAL

DEPARTMENT OF EDUCATION
UNITED STATES OF AMERICA

Welcome to COD Reporting Portal

School Report Search



Report Availability on the Report Portal

Direct Loan Reports

- Direct Loan Actual Disbursement List
- Direct Loan Completed MPN Report
- Direct Loan Completed PLUS Application Report
- Direct Loan Counseling Report
- Direct Loan Pending Disbursement List
- Direct Subsidized Usage Change Report
- Discrepant Loan Data
- Duplicate Student Borrower Report
- MPN Status Report
- Weekly Credit Status

All Programs

- COD School Monitoring Report

School Report Search-Filtering and Results

Search Filters

School Report Search

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

School Report Search

Report Details

OPE ID Search (Required)

Award Year Search (Optional)

Start Date

Report Name Search (Optional)

Program Type Search (Optional)

End Date

OPE ID is Required

Search Results

School Report Search

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

School Report Search

Report Details

OPE ID Search (Required)

Award Year Search (Optional)

Start Date

Report Name Search (Optional)

Program Type Search (Optional)

End Date

OPE ID	School Name	Report Name	Award Year	Program Type	Report Created Date	Report Link
00051200	GREENFIELD COMMUNITY COLLEGE	COD School Monitoring		Non Program Specific	Sep 15, 2017 7:37:27 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	COD School Monitoring		Non Program Specific	Sep 14, 2017 9:27:20 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	Direct Loan Pending Disbursement List Report 2016-2017	2017	DL	Sep 15, 2017 7:38:04 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	Direct Loan Pending Disbursement List Report 2017-2018	2018	DL	Sep 15, 2017 7:37:54 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	Pell Pending Disbursement List Report 2016-2017	2017	PL	Sep 15, 2017 7:38:24 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	Pell Pending Disbursement List Report 2017-2018	2018	PL	Sep 15, 2017 7:38:14 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	TEACH Pending Disbursement List Report 2016-2017	2017	TH	Sep 15, 2017 7:38:56 PM	Click Here for Report
00051200	GREENFIELD COMMUNITY COLLEGE	TEACH Pending Disbursement List Report 2017-2018	2018	TH	Sep 15, 2017 7:38:35 PM	Click Here for Report

Navigating Back Home



Practice Time

- Go to the Services Menu
- Use the School Report Search
- Find a Direct Loan Actual Disbursement Report
- Find your MPN Status Report

Additional Resources

Federal Student Aid E-Training, formerly "COD Computer Based Training (CBT)".

- Login to the E-training website at <https://fsatraining.info/login>
- Navigate to the Main Menu bar. Select "Systems Training" > COD Training > then select the Getting Started with COD Program Icon

COD Technical Reference on Information for Financial Aid Professionals (IFAP)

- <https://ifap.ed.gov/ifap/byAwardYear.jsp?type=codtechref&display=single>

Questions and Answers

Jennifer.Pattison@ed.gov
codsupport@ed.gov