

How to Fill Out the Schedule Builder

Fill out the Schedule Builder on page 15 to plan your conference schedule and to select back-up sessions, in case your first-choice sessions reach capacity.

1. Circle the time slot for your first-choice session, or cross out the time that you are not selecting.
2. In the first column, write the number and title of your first-choice session.
3. Write the location of the session in the light blue "Room" bar immediately underneath.
4. In the next two columns, write your second- and third-choice sessions.

*Please note that session start times are staggered, and there are no designated lunch periods or break times.

The Schedule Builder is for planning purposes only. Completing this form does not guarantee a slot in your preferred sessions. Sessions fill quickly; please arrive a few minutes early to secure a seat. Standing in the back of the room or in the aisles is not permitted.

Types of Sessions Offered

General and **Breakout** sessions are for all attendees and focus on updates to current Federal Student Aid policies, products, and services.

Foreign School sessions are for attendees from Foreign Schools.

Hands-on sessions are for all attendees looking to increase skills and experience in a computer-lab setting. These sessions are designed to provide the opportunity to work "hands-on" with an expert on a specific system or product.

Birds of a Feather Networking sessions are geared toward similar types of schools joining peers to openly discuss issues, network, and share ideas with each other.

Schedule Builder

TUESDAY

10:45-12:00 or 11:00-12:15 ROOM	1st Choice	2nd Choice	3rd Choice
12:20-1:35 or 12:35-1:55 ROOM			
1:55-3:10 or 2:15-3:30 ROOM			

WEDNESDAY

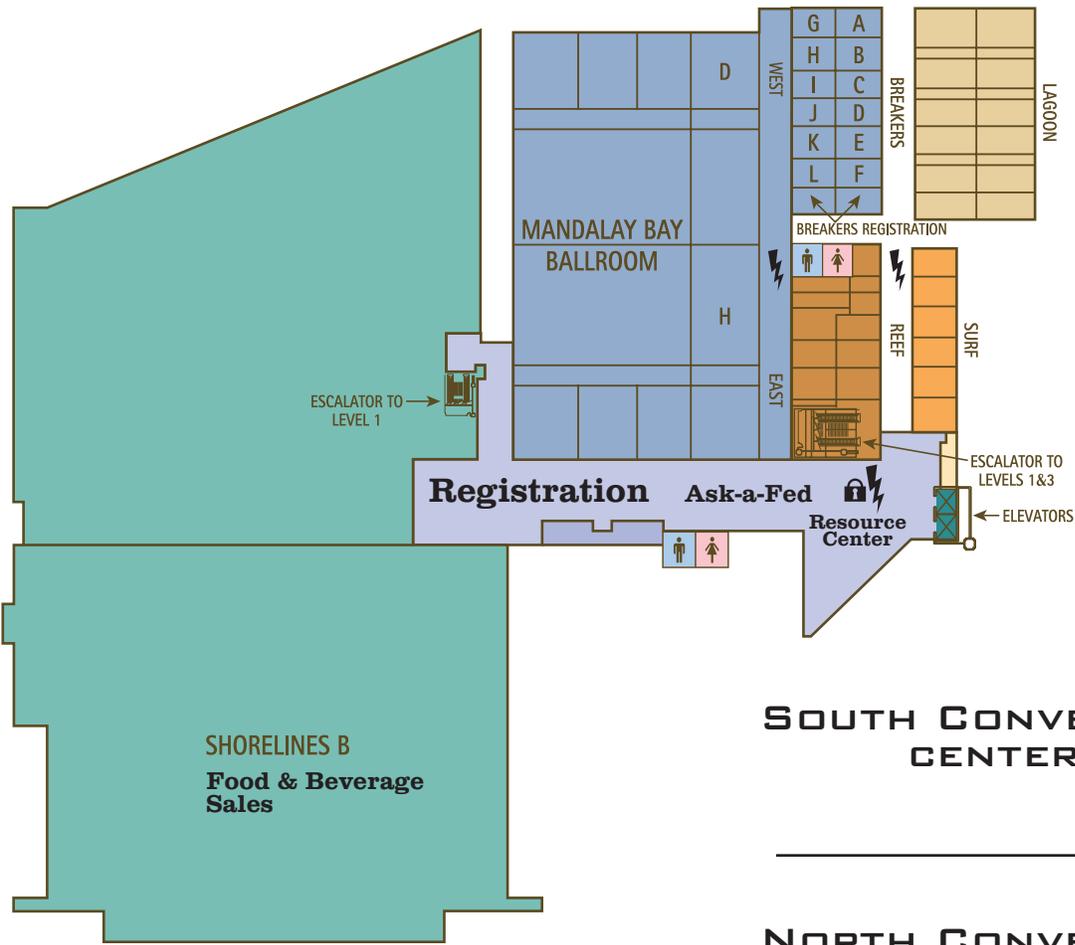
10:45-12:00 or 11:00-12:15 ROOM	1st Choice	2nd Choice	3rd Choice
12:20-1:35 or 12:35-1:55 ROOM			
1:55-3:10 or 2:15-3:30 ROOM			

THURSDAY

8:30-9:45 or 9:00-10:15 ROOM	1st Choice	2nd Choice	3rd Choice
10:05-11:20 or 10:35-11:50 ROOM			
11:45-1:00 or 12:10-1:25 ROOM			
1:20-2:35 or 1:45-3:00 ROOM			

FRIDAY

8:30-9:45 or 9:00-10:15 ROOM	1st Choice	2nd Choice	3rd Choice
10:05-11:20 or 10:35-11:50 ROOM			



NORTH CONVENTION CENTER

