

Session # 48

COD Hands-On

Wood Mason | December 2014

U.S. Department of Education

2014 FSA Training Conference for Financial Aid Professionals

What Does a COD Expert Need to Know?

- Funding- locating key information
- Edit code rejects and correcting Subsidized Usage Limit Applies (SULA) fields
- Self-Help, i.e. reports, data requests, file share
 - What's new?

Key Funding Information

- Unsubstantiated Cash
 - School Summary Screen
 - Cash Activity Screen
- Available balance vs Current Funding Level
 - Funding Information Screen
- Awards vs Disbursements
 - School Yearly Totals
- Direct Loan latest award end date (LAED)
 - Balance Confirmation Screen

Substantiated Cash- are you in compliance?



U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT



Person
School
Batch
Award
Services
User
Program

▶ **School Search**

▼ School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Memos
- Yearly Totals
- Relationships
- Balance Confirmation
- Request Post
- Deadline/Extended Processing
- Correspondence
- File Share/Messages
- Report Selection

School Summary Information

COMMUNITY COLLEGE

Enter the default selections here for Program and Award Year:

Default Program

PELL

Default Award Year

'14-'15

Contacts			Summary	
Type	Name	Phone	Award Year	
Pell Financial Aid Officer	WOOD (770) MASON	(770) 383-9662	'13-'14	
FINANCIAL AID ADMINISTRATOR	WOOD (770) MASON	(770) 383-9662		
			Program	PELL
			Cash > Accepted & Posted Disbursements & older than 30 days	\$20,878.07
			% of Cash > Accepted & Posted Disbursements	0.09224%
			Cash > Accepted & Posted Disbursements	\$20,878.07
			Current CFL	\$22,613,055.70

[?HELP](#)

Cash Activity



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Cash Activity ? HELP

COMMUNITY COLLEGE

Program/Year Selection

Program Award Year Printer Friendly

Cash Activity Summary

Net Draws \$22,633,933.77

Cash > Accepted & Posted Disbursements & older than 30 days \$20,878.07

	Totals		
Date of Transaction		10/06/2014	07/29/2014
Time		1:14:41 PM	10:15:49 AM
GAPS Debit Date			07/29/2014
Drawdowns/Payments	\$22,649,564.71		\$252,433.80
Drawdown Adjustments	\$0.00		
Refunds of Cash	(\$15,630.94)	(\$10,007.82)	
Returns of Cash	\$0.00		
Drawdown Offsets	\$0.00		
Days Since Net Draws Increase			97
Days Left For On-time Reporting			000
Payment Control Number			20140728118
Accepted & Posted Disbursements Applied	\$22,613,055.70		\$221,547.91
% of Accepted & Posted Disb. Applied to Net Draws	99.9%		
Cash > Accepted & Posted Disbursements	\$20,878.07		
% of Cash > Accepted & Posted Disbursements	0.09%		
Source System		GAPS	GAPS

Amounts in parentheses decrease net draws

School Funding Information

The screenshot displays the 'School Funding Information' page for a 'COMMUNITY COLLEGE'. The 'Program' is set to 'DIRECT LOAN' and the 'Award Year' is '13-'14'. A table shows the following funding details:

Funding Information	
Program	DIRECT LOAN
Award Year	'13-'14
Entity ID	
Initial CFL	\$14,832,549.00
Current CFL	\$41,954,634.00
Previous CFL	\$30,754,474.00
CFL Adjustment	\$11,200,160.00
Last CFL Change Date & Time	02/19/2014 16:00:02
Available Balance	\$13,508,356.00
Cash > Net Accepted & Posted Disbursements	\$23,451.00
Net Accepted & Posted Disbursements	\$28,422,827.00
Net Drawdowns	\$28,446,278.00

This school has a large available balance, but note that they actually **OWE** money

Awards vs Disbursements: School Yearly Totals

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Person School Batch Award Services User Program

► **School Search**

▼ **School Information**

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- Processing
- Correspondence
- File Share/Messages

School Yearly Totals ? HELP

COMMUNITY COLLEGE

Award Year: '13-'14 ▼

	Total Awarded	Total Disbursed	Recipients
Total Pell Awards	\$30,013,709.32	\$22,613,055.70	7582
Total TEACH Awards	-	-	-
Total Direct Loan Awards	-	-	-
Total Subsidized	\$16,847,718.00	\$12,501,250.00	4976
Total Unsubsidized	\$22,249,847.00	\$16,187,511.00	4871
Total PLUS	\$31,603.00	\$30,603.00	9

Did you disburse everything you awarded or do you need to reduce the awards
To the total amount disbursed?

Balance Confirmation-LAED

Person School Batch Award Services User Program

▶ School Search School Balance Confirmation ?HELP

▼ School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Memos
- Yearly Totals
- Relationships
- Balance Confirmation
- Request Post
- Deadline/Extended
- Processing

Program: DIRECT LOAN Award Year: '13-'14

The main purpose of this screen is to allow you to submit your confirmation and to enter the School Ending Cash Balance and the End Date of the School Balance.

COMMUNITY COLLEGE

Current Program Year Close Data	
Today's Date	11/02/2014
Net Drawdowns/Payments	\$28,446,278.00
Total Net Booked Disbursements	\$28,422,827.00
Current Ending Cash Balance	\$23,451.00

Current Program Year Close Data	
Today's Date	11/02/2014
Net Drawdowns/Payments	\$28,446,278.00
Total Net Booked Disbursements	\$28,422,827.00
Current Ending Cash Balance	\$23,451.00
Total Net Unbooked Disbursements	\$0.00
Latest Award End Date	06/30/2014
Last SAS Ending Cash Balance	\$23,451.00
Last SAS Date	10/31/2014
School Ending Cash Balance	<input type="text"/>

End Date of School Balance

I am certifying that my school's internal cash balance is \$0 for the Award Year referenced above. This is in agreement with the Department's official ending cash balance reflected in my school's most recent SAS report. My school has no outstanding issues for this program year. I understand that by submitting this request I authorize the Department of Education to take the following actions for the Award Year listed above:

“Pro” Practice Time

- Log into COD and practice locating school cash information
 - Locate your school’s current available balance for 2014-15 for both Pell and Direct Loan
 - Locate your school’s yearly totals for 2013-14
 - Do you need to reduce award amounts?
 - Locate your school’s Direct Loan latest award end date (LAED) for the 2013-14 award year
 - Could your school close out yet?

SULA

- Top edit code rejects related to SULA
 - 204, 205 and 206
- Required updates when student does not receive aid for a term/payment period
 - Change loan amount
 - Change loan period
 - Update payment period start date
 - Do NOT change Academic year
- Always a BEST Practice to reduce Gross loan amount to Gross amount disbursed
- SULA reports

IFAP- a brief detour

START HERE GO FURTHER
FEDERAL STUDENT AID

Home Getting Started **What's New** Calendar iLibrary Training Help Feedback

Search: GO
Advanced Search

My IFAP

- System & Processing Links - Application
- System & Processing Links - Programs
- System & Processing Links - Transmission
- Participation Links - Application
- Participation Links - Audits
- Participation Links - Programs
- Funding Links
- Resource Links
- Financial Partners Links
- Federal Loan Servicer Links
- Student & Parent Links - Application
- Student & Parent Links - Programs
- ED Links
- Other Links

Information for Financial Aid Professionals (IFAP)

The Information for Financial Aid Professionals (IFAP) Web site consolidates guidance, resources, and information related to the administration and processing of Title IV federal student aid into one online site for use by the entire financial aid community.

The most recent postings to the site are listed in the [What's New](#) section.

Tools for Schools
Click on this box to access online and computer-based training resources.

Worksheets, Schedules, & Tables
Click on this box to access worksheet, schedule, and table resources.

Publications
Click on this box to access program-related and processing-related publications.

Processing Resources
Click on this box to access program and system processing information and materials.

Hot Topics

- Program Integrity Information - Questions and Answers
- Federal Student Aid Data Center
- Disaster Assistance

Gainful Employment

Links to information for gainful employment

[Information Page](#)

150% Direct Subsidized Loan Limit Info

Links to information for 150% Direct Subsidized Loan Limit Info

[Information Page](#)

Letters & Announcements

Policy and operational guidance for participants in the administration of Title IV federal student aid programs

[Dear Colleague Letters](#)

What's New [RSS](#)

Below is an abbreviated list of the most recent postings to the IFAP Web site. Click [here](#) or on the "What's New" link in the top menu bar to view all recent postings.

Electronic Announcements

- 2014-10-31 (Verification) Subject: Program Integrity Questions and

- What's New
- 150% Direct Subsidized Loan Limit Info
- Processing Resources

EA- COD System Processing Tips

The screenshot shows the IFAP website's 'What's New' page. The navigation bar includes Home, Getting Started, What's New (highlighted), Calendar, iLibrary, Training, Help, and Feedback. A search bar is located on the left. The main content area features a 'What's New' header with an RSS icon, a photograph of two people at a computer, and a text block explaining that the page lists the latest postings from the IFAP Web site. Below this, a 'What's New' section lists 'Electronic Announcements' with a bullet point for '2014-10-31 (Verification) Subject: Program Integrity Questions and Answers (Q&A) Website Update'.

- [2014-10-31 \(COD System\) Subject: 150% Direct Subsidized Loan Limit: Electronic Announcement #15 - Processing Tips for COD System Edits 204, 205, and 206](#)

This screenshot shows a detailed view of the 'What's New' section on the IFAP website. On the left, there is a sidebar with 'Resource Links' including Financial Partners Links, Federal Loan Servicer Links, Student & Parent Links - Application, Student & Parent Links - Programs, ED Links, and Other Links. The main content area lists several announcements with dates and subjects, such as '2014-10-29 (Loans) Subject: Loan Servicing Information - 2014 Servicing Summit on December 1, 2014' and '2014-10-20 (General) Subject: Final Regulations Implementing the Violence Against Women Act'. At the bottom, there is a 'Federal Registers' section with three entries.

2014-10-31 Electronic Announcement #15

Posted Date: October 31, 2014

Author: Sue O'Flaherty, Service Director, Program Management, Federal Student Aid

Subject: 150% Direct Subsidized Loan Limit: Electronic Announcement #15 - Processing Tips for COD System Edits 204, 205, and 206

In the past several weeks, we have identified an increased number of Common Origination and Disbursement (COD) System edits triggered for Direct Loan awards, specifically COD Reject Edits 204, 205, and 206. In this announcement, we provide processing tips and reminders to assist schools in researching and resolving these edits for each impacted award.

COD Reject Edit 204 (Incorrect Program CIP Code Submitted)

Schools should ensure they are reporting valid CIP Codes as found in the National Center for Education Statistics (NCES) 2010 CIP Code list; the full list can be found at <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>. More information about submitting CIP Codes can be found in [Volume II, Section 1 of the COD Technical Reference](#).

Notes for reporting CIP Codes:

1. In some cases, the CIP Code a school uses to report to its state organization(s) may not be the same as the CIP Code that must be submitted to the COD System.
2. Students who have undeclared majors must still have CIP Codes reported to the COD System. CIP Code 24.0102 (General Studies) is an appropriate CIP Code for such a student.
3. The COD System requires that CIP Code values reported contain the decimal point between the first two digits and the last four digits of the CIP Code, while the National Student Loan Data System (NSLDS) requires that schools report all six digits of the CIP Code without a decimal point.

This edit applies to Direct Loan and TEACH Grant awards only.

COD Reject Edit 205 (Payment Period Start Date is outside the Award Begin and End dates)

Edit Reject 204- Incorrect Program CIP code

Edit Reject 205- Payment Period Start Date Outside Award Begin and End Dates

Edit Reject 206- Remaining Subsidized Eligibility Period is Less Than Zero for This Award

Processing Resources

START HERE GO FURTHER FEDERAL STUDENT AID

Home Getting Started What's New Calendar

Search: GO

Advanced Search

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- System & Processing Links - Programs
- System & Processing Links - Transmission
- Participation Links - Application
- Participation Links - Audits
- Participation Links - Programs
- Funding Links
- Resource Links

Processing Resources

- Application Processing
- Campus-Based Processing
- Grant and Direct Loan (COD) Processing**
- FAFSA and SAR Materials
- NSLDS Reference Materials

START HERE GO FURTHER FEDERAL STUDENT AID

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IFAP

Search: GO

Advanced Search

Grant and Direct Loan (COD) Processing Information

The Common Origination and Disbursement (COD) System is the system through which Academic Competitiveness Grant (ACG), Federal Pell Grant (Pell Grant), National Science and Mathematics Access to Retain Talent Grant (National SMART Grant), Teacher Education Assistance for College and Higher Education (TEACH) Grant, and William D. Ford Federal Direct Loan (Direct Loan) awards are processed.

Operational communications and guidance, technical documents, and related information specific to grant and Direct Loan processing through the COD System are categorized under the four basic areas - COD System, EDESuite, Grants, and Direct Loans. To access each area, click on the applicable box below. In addition, related resource information is provided on the right side of this page.

COD System

Click on this box to access operational guidance about the COD System.

EDESuite (EDEXpress, DL Tools, SSCR)

Click on this box to access technical information and operational guidance for EDESuite software products.

Grants

Click on this box to access operational guidance related to ACG, National SMART Grant, Pell Grant, and TEACH Grant awards.

Direct Loans

Click on this box to access operational guidance related to Direct Loan awards.

Alert!

- Processing Tips - COD Edits 204, 205, and 206
- Active Confirmation of TG Numbers (SAIG Mailboxes) and Electronic Services User Accounts Required by December 12, 2014
- G5 Web Site Outage November 19-24, 2014

Contact Information

- COD School Relations Center
- CPS/SAIG Technical Support and the TFA Support Center

COD Technical Reference

Technical reference for the COD System

[2013-2014](#) | [2014-2015](#)

COD XML Schema

COD Common Record XML schema versions

[COD XML Schema](#)

Program Specific Processing Info

<p>Home Getting Started What's New</p> <p>Search: <input type="text"/> <input type="button" value="GO"/></p> <p>Advanced Search</p> <p>Grants</p> <p>Academic Co National Scie SMART Gran Education (TE Origination ar</p> <p>Operational c information sp through the C about Grants the right side</p> <p>To access the To access the To access the</p> <p>Electronic A</p> <p>The 15 mos programs a the grant pr</p> <ul style="list-style-type: none"> 10/31/2 10/30/2 10/27/2 (SAIG M December System 10/24/2 10/23/2 10/17/2 10/16/2 <p>Referen</p>	<p>Home Getting Started What's New Calendar iLibrary Training Help Feedback</p> <p>Search: <input type="text"/> <input type="button" value="GO"/></p> <p>Advanced Search</p> <p>Direct Loans</p> <p>William D. Ford Federal Direct Loan (Direct Loan) Program awards are processed through the Common Origination and Disbursement (COD) System.</p> <p>Operational communications and guidance, technical documents, and related information specific to the Direct Loan Program and the processing of Direct Loan awards through the COD System are provided on this page. Electronic Announcements about Direct Loans are available below. Related resource information is available on the right side of this page.</p> <p>To access the COD System page, click here. To access the Grants page, click here. To access the EDESuite page, click here.</p> <p>Electronic Announcements</p> <p>The 15 most current Electronic Announcements specific to the Direct Loan Program are listed below.</p> <p>To view past Direct Loan Bulletins, click here.</p> <p>To view more Electronic Announcements about the Direct Loan Program, click here.</p> <ul style="list-style-type: none"> 10/31/2014 - (COD System) Subject: 150% Direct Subsidized Loan Limit: Electronic Announcement #15 - Processing Tips for COD System Edits 204, 205, and 206 10/31/2014 - (COD System) Subject: COD Processing Update 10/30/2014 - (General) Subject: Veterans Day Federal Holiday Processing and Customer Service Hours 10/29/2014 - (Loans) Subject: Loan Servicing Information - 2014 Servicing Summit on December 1, 2014 10/27/2014 - (General) Subject: Active Confirmation of TG Numbers (SAIG Mailboxes) and Electronic Services User Accounts Required by December 12, 2014 to Maintain Access to Federal Student Aid Systems 10/24/2014 - (COD System) Subject: COD Processing Update 10/23/2014 - (General) Subject: OUTAGE ALERT- G5 Web Site Outage November 19-24, 2014, Impact to Federal Student Aid Processing and on Funds Availability for Title IV Programs 10/17/2014 - (COD System) Subject: COD Processing Update 10/16/2014 - (COD System) Subject: 2014-2015 COD Technical Reference (October 2014 Update) 	<p>Alert!</p> <ul style="list-style-type: none"> Processing Tips - COD Edits 204, 205, and 206 Active Confirmation of TG Numbers (SAIG Mailboxes) and Electronic Services User Accounts Required by December 12, 2014 G5 Web Site Outage November 19-24, 2014 <p>Direct Loan Processing Information</p> <p> Links to information about Direct Loan processing</p> <p>Direct Loan Overview</p> <p>Direct Loan Program Funding Overview</p> <p>Master Promissory Notes</p> <p>Classification of Instructional Programs (CIP) Codes</p> <p>CIP Codes</p> <p>New Direct Loan Schools</p> <p> Links to information for potential and new Direct Loan schools</p> <p>Steps to Participate and New School Information</p> <p>Direct Loan Webinar Series</p>
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Direct Loan – 2 year program length

Award Information			
Grade Level	1		
Award Amount	\$2000		
Loan Period Start Date	01/01/2015		
Loan Period End Date	07/01/2015		
Academic Year Start Date	01/01/2015		
Academic Year End Date	07/01/2015		
Disbursement Information			
Disbursement 1	DRI=	\$1000	Enrollment=full time
01/05/2015	true		
PPSD 01/01/2015			
Disbursement 2	DRI=	\$1000	Enrollment=full time
05/01/2015	false		
PPSD 04/30/2015			

Loan Period Length	182 days
Academic Year Length	182 days
Actual Subsidized Usage	1 year
Remaining Actual Subsidized Usage	2 years

Payment period start date for first term would be 01/01/2015

Payment period start date for second term is be 04/30/2015

No disbursement 2nd payment period

School zero's out pending disbursement but does not update award amount or loan period

Award Information	
Grade Level	1
Award Amount	\$2000
Loan Period Start Date	01/01/2015
Loan Period End Date	07/01/2015
Academic Year Start Date	01/01/2015
Academic Year End Date	07/01/2015
Disbursement Information	
Disbursement 1 01/05/2015 PPSD 01/01/2015	DRI= \$1000 Enrollment=full time true
Disbursement 2 05/01/2015 PPSD 04/30/2015	DRI= \$0 Enrollment=full time false
Loan Period Length	182 days
Academic Year Length	182 days
Actual Subsidized Usage	1 year
Remaining Actual Subsidized Usage	2 years

No change to calculation
This is WRONG

No disbursement 2nd payment period

School zero's out pending disbursement, updates award amount and loan period and moves second payment period start date to within first payment period

Award Information	
Grade Level	1
Award Amount	\$1000
Loan Period Start Date	01/01/2015
Loan Period End Date	04/01/2015
Academic Year Start Date	01/01/2015
Academic Year End Date	07/01/2015
Disbursement Information	
Disbursement 1 01/05/2015 PPSD 01/01/2015	DRI= \$1000 true Enrollment=full time
Disbursement 2 05/01/2015 PPSD 03/31/2015	DRI= \$0 false Enrollment=full time
Loan Period Length	100 days
Academic Year Length	182 days
Actual Subsidized Usage	.5 year
Remaining Actual Subsidized Usage	2.5 years

Note: Currently the payment period start date for second term needs to be changed to fall during the new loan period

**Calculation is correctly updated
This is RIGHT**

COD Self-Help

- Reports
- Data Requests
- File Share/Messages
- What's new?
 - FAQ's
 - Incident query

Accessing your school's reports

Person School Batch Award **Services** User

► School Search School Summary Information

▼ School Information School Summary

 [30 DAY WARNING \(CSV\) 2013-2014](#)

Modified: Monday, October 06, 2014 03:42:54

[Actions](#)

 [COD SCHOOL MONITORING](#)

Modified: Sunday, November 02, 2014 13:50:10

[Actions](#)

 [DIRECT LOAN ACTUAL DISBURSEMENT LIST REPORT \(CSV\) 2011-2012](#)

Modified: Sunday, June 02, 2013 11:03:38

[Actions](#)

 [DIRECT LOAN ACTUAL DISBURSEMENT LIST REPORT \(CSV\) 2013-2014](#)

Modified: Sunday, October 26, 2014 21:15:55

[Actions](#)

 [DIRECT LOAN COMPLETED MASTER PROMISSORY NOTE REPORT \(CSV\)](#)

Modified: Sunday, October 26, 2014 22:48:24

[Actions](#)

 [30 DAY WARNING \(CSV\) 2014-2015](#)

Modified: Monday, October 06, 2014 03:42:52

[Actions](#)

 [COUNSELING REPORT \(CSV\)](#)

Modified: Sunday, November 02, 2014 14:44:37

[Actions](#)

 [DIRECT LOAN ACTUAL DISBURSEMENT LIST REPORT \(CSV\) 2012-2013](#)

Modified: Sunday, June 22, 2014 16:42:06

[Actions](#)

 [DIRECT LOAN ACTUAL DISBURSEMENT LIST REPORT \(CSV\) 2014-2015](#)

Modified: Sunday, October 26, 2014 21:15:43

[Actions](#)

 [DIRECT LOAN COMPLETED PLUS APPLICATION REPORT \(CSV\)](#)

Modified: Sunday, November 02, 2014 13:16:10

[Actions](#)

 [DIRECT SUBSIDIZED LOAN USAGE CHANGE \(CSV\)](#)

Modified: Monday, October 27, 2014 05:47:58

[Actions](#)

SULA Change Report

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
	School OPEID	Borrower SSN	Borrower Last Name	Borrower First Name	Borrower Middle Initial	SULA Flag	Sum Actual Subsidized Usage Period	Sum Actual Non-Cred Teacher Cert Subsidized Usage Period	Award ID	Award Year	Award Amount Issued	Special Programs Indicator	SULA Eligibility Code	Maximum Subsidized Eligibility Period	Actual Subsidized Usage Period	Remaining Actual Subsidized Eligibility Period	Actual Non-Cred Teacher Cert Subsidized Usage Period	Remaining Actual Non-Cred Teacher Cert Subsidized Eligibility Period	Anticipated Subsidized Usage	Remaining Anticipated Subsidized Eligibility Period
1																				
2	00123400	#####	Blue	Mike		Y	0.7		#####	2014	2040		U		0.7					
3	00123400	#####	Davis	Mike		Y	0.7		#####	2015	0	N	U	0						
4	00123400	#####	Mason	Mike		Y	0.5		#####	2014	1968		U		0.5					
5	00123400	#####	Jones	Mike		Y	0.5		#####	2015	781	N	U	4.3				0.8	3	
6	00123400	#####	Adams	Mike		Y	0.5		#####	2014	3500		U		0.5					
7	00123400	#####	Frank	Mike		Y	0.5		#####	2015	2333	N	U	4.3				0.6	3.2	
8	00123400	#####	Ball	Mike		Y	0.9		#####	2014	3500		U					1		
9	00123400	#####	Curry	Mike		Y	0.2		#####	2014	1322		U		0.2					
10	00123400	#####	Green	Mike		Y	0.2		#####	2015	539	N	U	6.2				0.4	5.6	
11	00123400	#####	White	Mike		Y	0.1		#####	2014	1272		U		0.1					
12	00123400	#####	Black	Mike		Y	0.1		#####	2015	3500	N	U	4.3				0.9	3.3	

Report/Data Requests

- Pell Year to Date (YTD)
- Pell Reconciliation File
- Direct Loan SAS Disbursement Detail on Demand
- Request all 3 in flat file format via Batch menu
- COD report readers available to assist in importing files into an excel spreadsheet
 - Readers available in COD resources

Pell Grant Report Request

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Person School **Batch** Award Services User Program

▶ Batch Search
▶ Action Queue
▶ **Report Requests**
 Requests Search
 New Report Request
▶ PLUS App Rsp Request
▶ Counseling Request
▶ SULA Request
▶ Post Data Arc Search
▶ DL Origination Tool

New Report Requests HELP

Enter one or more of the following fields to request a new report:

Entity ID Type: COD Entity ID:

Request Type: Grant Data Request

Program: PELL

Report Type: Year to Date Record

Award Year: '14 - '15

Request Type: All campuses

Data Type: School

SUBMIT

Nov 03 2014 07:09 EST Home | Privacy Act | Links | Contact Us | COD Resources | Help | Glossary | Log Off

Direct Loan Report Request

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Person School **Batch** Award Services User Program

▶ Batch Search
▶ Action Queue
▶ **Report Requests**
 Requests Search
 New Report Request
▶ PLUS App Rsp Request
▶ Counseling Request
▶ SULA Request
▶ Post Data Arc Search
▶ DL Origination Tool

New Report Requests HELP

Enter one or more of the following fields to request a new report:
* Note: Schools will continue to receive their full School Account Statement automatically every month via their SAIG mailbox, with their current SAS Options as selected on the Report Selection page.

Entity ID Type: COD Entity ID:
Request Type: SAS Disbursement Detail on Demand Request

Program: Direct Loan
Award Year: '14 - '15
Report Format: Fixed Length
Report Activity Type: Request Date Range

Disbursement Booked Date Within:
Start Date: November 3 2014
End Date: November 3 2014

SUBMIT

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COD Resources

Please select a file to download to your computer.

Filename	Length (bytes)	Create Date/Time
COD Computer-Based Training.pdf	48167	05/04/2013 02:52:43 AM
COD Frequently Asked Questions (FAQs).pdf	150348	06/19/2013 02:44:51 PM
COD School Testing Signup 2014-2015 AY_ approved_111413.pdf	69215	11/15/2013 08:46:25 AM
COD Web Site User Role Chart.pdf	85563	06/11/2013 11:55:39 AM
Direct Loan Refunds of Cash Transmittal Sheet.pdf	44467	05/04/2013 02:52:43 AM
How To Update School Contact Information in COD.pdf	24183	05/04/2013 02:52:43 AM
Pell Recon Reader Instructions.pdf	684243	01/28/2014 10:56:16 AM
Pell YTD Reader Instructions.pdf	500855	01/28/2014 11:19:11 AM
SAS Disb On Demand Reader v1.1.xlsm	38742	02/07/2014 03:46:15 PM
SAS Disbursement Detail on Demand Reader Instructions.pdf	738924	01/28/2014 10:57:23 AM
School Online Change Authorization Instructions.pdf	144604	05/04/2013 02:52:43 AM
COD School Relations and CPS_SAIG_TFA Quick Reference Guide.pdf	118034	07/15/2014 01:09:41 PM
PELL Recon Reader 2014-2015 AY.xlsm	213146	09/10/2014 01:08:27 PM
PELL YTD Reader 2014-2015 AY.xlsm	51428	09/10/2014 01:09:09 PM
PELL Recon Reader 2008-2009 AY - 2013-2014 AY.xlsm	212814	09/10/2014 01:09:33 PM
PELL YTD Reader 2008-2009 AY - 2013-2014 AY.xlsm	52744	09/10/2014 01:09:49 PM
COD Processing Update.pdf	399163	10/31/2014 11:30:47 AM

File Share and Messages

The screenshot displays the FSA Common Origination & Disbursement system interface. At the top, there are logos for the U.S. Department of Education and FSA Federal Student Aid. Below the logos is a navigation bar with tabs for Person, School, Batch, Award, Services, User, and Program. The 'School' tab is selected. On the left, there is a 'School Search' section with a dropdown menu for 'School Information' containing various options like School Summary, Financial Aid Contact, Eligibility, General, Options, Funding Info, Summary Financial Info, Refunds of Cash, Cash Activity, Events, Memos, Yearly Totals, Relationships, Balance Confirmation, Request Post, Deadline/Extended, Processing, Correspondence, File Share/Messages, and Report Selection. The main content area is titled 'File Share & Messages' and includes a 'HELP' icon. Below this, there is a header for 'Community College' and a section for 'File Shares'. A table lists file shares with columns for Title, Case Number, Upload Date, Expiration Date, and Download. One entry is visible: 'Community College Pell 13-14' with Case Number 141028-000000, Upload Date 10/28/2014, and Expiration Date 11/11/2014.

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person **School** Batch Award Services User Program

► **School Search**

▼ **School Information**

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Memos
- Yearly Totals
- Relationships
- Balance Confirmation
- Request Post
- Deadline/Extended
- Processing
- Correspondence
- File Share/Messages
- Report Selection

File Share & Messages HELP

Community College

File Shares

Title	Case Number	Upload Date	Expiration Date	Download
Community College Pell 13-14	141028-000000	10/28/2014	11/11/2014	

File Share and Messages

The screenshot displays the FSA Common Origination & Disbursement interface. At the top, it features the U.S. Department of Education logo and the FSA Federal Student Aid logo. Below the logos is a navigation bar with tabs for Person, School, Batch, Award, Services, User, and Program. The 'School' tab is currently selected.

On the left side, there is a 'School Search' section with a 'School Information' dropdown menu. The menu items include: School Summary, Financial Aid Contact, Eligibility, General, Options, Funding Info, Summary Financial Info, Refunds of Cash, Cash Activity, Events, Memos, Yearly Totals, Relationships, Balance Confirmation, Request Post, Deadline/Extended Processing, Correspondence, File Share/Messages, and Report Selection.

The main content area shows a 'Return to: School List' link and a 'Return To: File Share & Messages' link. Below this is the 'File Share Detail' section, which includes a 'HELP' icon. The 'File Information' table is as follows:

File Information	
Title	Community College Pell 13-14
Type	Case Document
Description	Pell year to date recon report for 13-14 AY
Upload Date	10/28/2014
Upload by User ID	5449
Expiration Date	11/11/2014
Case Number	141028-000000 0
Filename	Community College Pell 13-14 recon 10-28-14.xlsx

Below the table is a blue 'Download Document' button. Underneath that is the 'File Recipients' section, which lists 'Community College' with an information icon.

COD Self-Help New for 2015-2016

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Person School Batch Award Services User Support

Welcome BARBARA DAVIS

Welcome

to the Common Origination & Disbursement Web Site

Financial Aid Administrators, other school officials, and servicers can use this web site to verify batch status, submit data requests, check account balances, and enter or change institution data records via the internet.

To change your password: [Change Password](#)

COD News:

- [LOG IDs](#) - 06/24/2014
- [Testing 6/19 5:07](#) - 06/19/2014
- [testing 123](#) - 06/12/2014

Please pay attention to COD News messages

Feb 10 2015 13:32 EST Home | Privacy Act | Links | Contact Us | COD Resources | Help | Glossary | Log Off

COD Customer Support

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COMMON ORIGATION & DISBURSEMENT

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STUDENT AID

Customer Support

Manage Support
My Cases

Frequently Asked Questions
Search for Answers
My Answer Subscriptions

Contact Us
Create New Support Case

My Cases

Search by keyword or by case number in XXXXXX-XXXXXX format

SEARCH

Advanced Filters

Date Created	Case #	Case Type	Status	School Name	OPE ID
10/23/2014	141023-000016	COD School Setup - School Option Update	Open	UNIVERSITY OF MINNESOTA - CROOKSTON	00714700
10/22/2014	141022-000073	COD Web Inquiry - COD Web Contact Us Email	Open	MARTIN COMMUNITY COLLEGE	00674500

Results 1 - 2 of 2

Oct 31 2014 10:48 EDT

Home | Privacy Act | Links | Contact Us | Today's Update | Help | Glossary | Log Off

View the status
Of cases you
have opened

Create new
Support cases

View Case Details

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Customer Support

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My Cases

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Search for Answers
My Answer Subscriptions

Contact Us
Create New Support Case

Return To: [My Cases](#)

Case Details

Case #: 141023-000016

Case Type	
Primary Contact	BARBARA DAVIS
Email Address	barb.davis@ed.gov
Date Created	10/23/2014 12:06 PM
Case Status	Open
School	UNIVERSITY OF MINNESOTA - CROOKSTON
School OPE ID	00714700

Add Supporting Information to Your Case

Add comments to your case *

Add comments

Upload supporting documents
Browse...

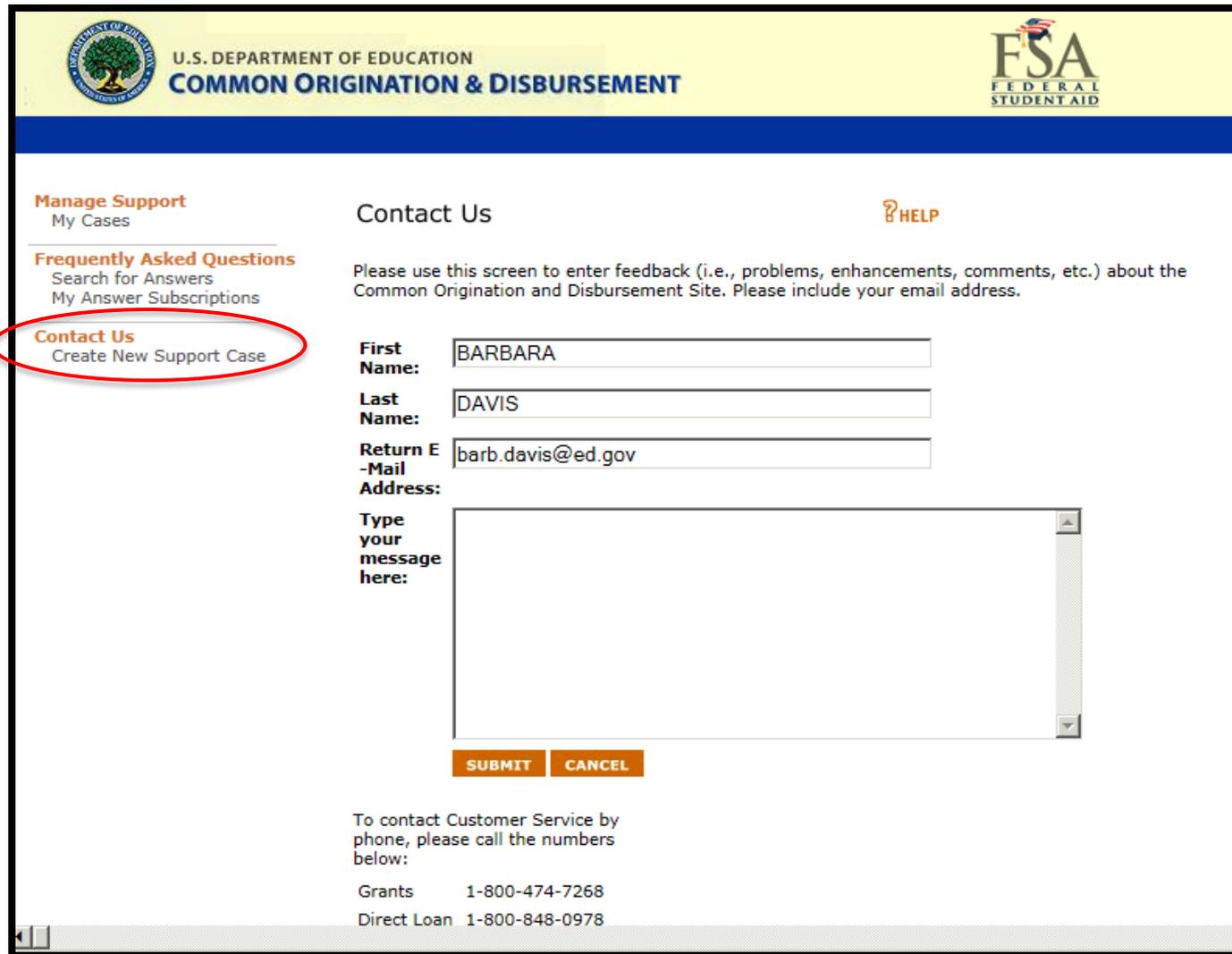
[How to fax your supporting documentation](#)

SUBMIT SUPPORTING INFORMATION

Communication History

Submit
Supporting
information

Create New Support Case



U.S. DEPARTMENT OF EDUCATION
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FSA
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STUDENT AID

Manage Support
My Cases

Frequently Asked Questions
Search for Answers
My Answer Subscriptions

Contact Us
Create New Support Case

Contact Us [? HELP](#)

Please use this screen to enter feedback (i.e., problems, enhancements, comments, etc.) about the Common Origination and Disbursement Site. Please include your email address.

First Name:

Last Name:

Return E-Mail Address:

Type your message here:

SUBMIT **CANCEL**

To contact Customer Service by phone, please call the numbers below:

Grants 1-800-474-7268
Direct Loan 1-800-848-0978

FAQ's

Customer Support

Manage Support
My Cases

Frequently Asked Questions
Search for Answers
My Answer Subscriptions

Contact Us
Create New Support Case

Search for Answers

Advanced Search

SEARCH

Most Popular Answers	Recent Answers Viewed
Loan Servicer (TIVAS) contact information	
Modifying the PLUS Application	
Borrower's options following declined decision	
Linking, Unlinking, and Relinking an MPN or ATS	
Reference Document: Fax Coversheets	

Frequently Asked Questions by Case Type

- COD School Setup
- COD Web Inquiry
- Correspondence
- Credit Check Processing
- Direct Loan
- Entrance Counseling
- Exit Counseling
- Financial Awareness Counseling
- Fund Management
- Grant
- MPN

“Pro” Practice Time

- If you are sharing a computer with a colleague from your school
 - Log into COD and practice accessing your school’s reports via the services menu
 - Locate either a recent SULA report or Pell POP Report
- Log into COD and practice creating a Pell YTD or Direct Loan Disbursement Detail on Demand request

QUESTIONS?



Wood Mason
770-383-9662
Wood.mason@ed.gov